

## FISAF INSTRUCTOR CERTIFICATE GUIDELINE

**WHO CAN ORDER:** FISAF TRAINING PROVIDER (Country, member)

**FROM WHICH EDUCATION:**

- FITNESS INSTRUCTOR
- AEROBIC AND GROUP INSTRUCTOR
- AQUA INSTRUCTOR
- PERSONAL TRAINER

**HOW:** Fill out an excel order => send it to FISAF Main Office => FISAF prints & sends back certificates

**FISAF MAIN OFFICE** ADDS TO DATA BASE => USER NAME AND PASSWORD SENT AUTOMATICALLY TO INSTRUCTOR => INSTRUCTOR CAN UPDATE HER/HIS OWN INFORMATION IN INSTRUCTOR DATABASE => PUBLISHED IN EXTRANET



INSTRUCTORS UNTIL YEAR 2010 => AUTOMATICALLY PLACE IN BUSINESS INDEX DATABASE, WITHOUT ANY PAYMENT. 2010 => CERTIFICATE COST 20€ INCLUDING PROMO SIDE.

PROMO SIDE:

€ 20

2010 =>

-EVERY INSTRUCTOR CAN ADD PHOTOS AND PROMOTIONAL INFORMATION (mini gallery, contact details etc)

=> WHEN PAYMENT VIA PAYPAL ACCEPTED => ON PUBLIC SIDE OF FISAF WEB

- IF SOMEONE DOES NOT WANT TO BE ON THE PROMO SIDE, THEY CAN STAY ON THE NORMAL NAME LIST IN THE DATABASE

- VALID ONE YEAR

- AUTOMATIC EMAIL REMINDER WHEN SUBSCRIPTION END IS CLOSER => WHEN PAYMENT DONE => SUBSCRIPTION CONTINUES

- IF INSTRUCTOR DOES NOT WANT TO PAY, PROMO INFORMATION IS REMOVED AUTOMATICALLY. (access only to own profile page, not to others)

